

SENATE AGENDA

Friday, September 9, 2016

2:30 p.m. – F210

1. APPROVAL OF THE AGENDA
2. ADOPTION OF THE MINUTES OF THE SENATE MEETING OF: May 27, 2016
3. BUSINESS ARISING FROM THE MINUTES
4. READING and DISPOSING of COMMUNICATIONS
5. QUESTION PERIOD
6. REPORTS of STANDING COMMITTEES and FACULTY or UNIVERSITY COUNCILS

SENATE EXECUTIVE COMMITTEE

MOTION 1: That the Report of the Senate Executive Committee dated August 16, 2016 be received.

MOTION 2: That the Report of the Senate Executive Committee dated September 1, 2016 be received.

UNDERGRADUATE STUDIES COMMITTEE

• **June 2, 2016 Report**

MOTION 1: That the Report of the Undergraduate Studies Committee, dated June 2, 2016 be received.

7. OTHER BUSINESS
E-mail request for discussion of the Senate Ad Hoc Committee to Review Breadth Requirements.
8. AMENDMENT of BY-LAWS

9. ELECTIONS

- Elect three (3) tenured faculty members, one from each faculty, to be elected by Senate for the Committee for the Search/Appointment/Reappointment of the President and Vice-Chancellor.

10. REPORTS FROM OTHER BODIES

- A. (1) Board of Governors
(2) Alumni Advisory Board
(3) Council of Ontario Universities (Academic Colleague)
- B. Reports from Senate members participating on other university-related committees

11. NEW BUSINESS12. ANNOUNCEMENTS

- (a) President
- (b) Provost and Vice-President Academic and Research
- (c) Dean of Applied and Professional Studies
- (d) Dean of Arts and Science
- (e) Dean of Education
- (f) Student Representative
- (g) Others

13. ADJOURNMENT

Nipissing University
Minutes of the Academic Senate Meeting
May 27, 2016
10:30 a.m. – Room F210

MEMBERS PRESENT:

M. DeGagné (Chair), H. d'Entremont, J. Graham, M. Tuncali
A. Armenakyan, K. McCullough, R. Vernescu
A. Ackerman, S. Arnocky, D. Borman, A. Burke, D. Campbell,
N. Colborne,
R. Gendron, P. Nosko, M. Owens, T. Parkes, G. Phillips, M.
Saari, D. Walters
M. Bruner, L. Frost, B. Hatt, D. Hay, D. Jarvis, J. McIntosh,
M.A. Parr, T. Sibbald
L. Rossi
C. Hachkowski
M. Berube, J. Zimbalatti
J. Andrews, M. Hawco, B. Kent, D. Ratcliffe

ABSENT WITH REGRETS:

N. Black, C. Richardson, R. Vanderlee
G. Brown, L. Chen
A. Erfani, A. Karassev, N. Kozuskanich, S. Renshaw, S. Srigley
K. Clausen, T. Horton, G. Rickwood
C. Cho, T. Waldock
O. Pokorny
S. Feretycki
J. Dempster, S. Lamorea

APPROVAL OF THE AGENDA OF THE SENATE MEETING OF: May 27, 2016

MOTION 1: Moved by L. Frost, seconded by T. Sibbald that the agenda of the Senate meeting of May 27, 2016 be approved.

ADOPTION OF THE MINUTES OF THE SENATE MEETING OF: May 13, 2016

MOTION 2: Moved by L. Frost, seconded by J. McIntosh that the minutes of the Senate meeting of May 13, 2016 be adopted with amendments.

BUSINESS ARISING FROM THE MINUTES

A request was made that a Motion to move into an in-camera session, moved by R. Gendron, seconded by T. Horton be added to the Minutes. It was also noted that the election of L. Patriquin and D. Murphy to serve on the Pension and Benefits Advisory Committee for a two year term commencing July 1, 2016 was inadvertently left out of the Minutes. The Minutes will be revised to reflect these amendments.

As a follow up from the May 13, 2016 Senate meeting regarding the results of the voting for the PVPAR search committee the Provost advised that the elected faculty members have been contacted. Faculty members that were nominated and have not been contacted may feel free to have their names put forward for other search committees.

ELECTIONS

- Elect one representative from each faculty to serve on the Chancellor's Teaching Award Selection Committee.
ACCLAIMED – R. Vernescu (Applied & Professional Studies)
ACCLAIMED – D. Cambell (Arts & Science)
ACCLAIMED – G. Rickwood (Education)
- Elect one representative from each faculty to serve on the CASBU Teaching Award Selection Committee.
ACCLAIMED – Kathryn Ewers (Applied & Professional Studies)
ACCLAIMED – Corinna Irwin (Arts & Science)
ACCLAIMED – C. Hachkowski (Education)

READING AND DISPOSING OF COMMUNICATIONS

The Speaker advised that Motions for receipt and approval of graduation applicants will be brought forward under New Business. Senator Frost advised that the Schulich School of Education Doctoral Dissertation Defence Process had not been included in the agenda and asked that it be forwarded by e-mail to Senators.

QUESTION PERIOD

A question was raised regarding the membership of the Technology and Infrastructure Committee. The Vice-President Administration was actively involved on this Committee. Now that the VPA position has been eliminated, is there a plan to address this vacancy on the Committee. The President advised that a member from UTS would be appointed.

A question was asked if the call had been sent out requesting Tenure and Promotion committee members for 2016-2017. The Provost responded that the 2015-2016 TPU Committee had not yet wrapped up. As faculty members that had applied for tenure and/or promotion may wish to serve on a TPF or TPU Committee, the call for members will be sent out once deliberations are finished.

A request was made for clarification as to how the Vice-President Finance and Administration position fits in to the administrative structure and how this position will reorganize the existing structure. The President advised that a university our size would normally have two VP's, with one that oversees technology, plant and property. The Board Executive Committee has approved the VPFA position and

will move ahead as quickly as possible. Staff elections for the VPFA search committee will be taking place in the near future. A question was asked whether the position would be an internal or external hire. The President advised that as per our policy the VPFA position will be advertised externally.

A request was made for clarification regarding the election of a Senator to the Board of Governors for a three year term instead of the usual two year term. The President advised that the change is in keeping with the Board Act and it is meant to harmonize the length of the Senate appointments with the terms of the rest of the Board members.

It was noted that the election of the one non-Senator to serve on the Board of Governors for a three-year term commencing July 1, 2016 should be stricken from the agenda as the non-Senate position must be elected from among the faculty members who are not Senators.

REPORTS OF STANDING COMMITTEES AND FACULTY OR UNIVERSITY COUNCILS

SENATE EXECUTIVE COMMITTEE

MOTION 3: Moved by H. d'Entremont, seconded by L. Frost that Senate receive the Annual Report of the Senate Executive Committee dated May 19, 2016.
CARRIED

MOTION 4: Moved by H. d'Entremont, seconded by L. Frost that Senate receive the Report of the Senate Executive Committee dated May 19, 2016.
CARRIED

PLANNING AND PRIORITIES COMMITTEE

MOTION 5: Moved by H. d'Entremont, seconded by M. Tuncali that the Annual Report of the Planning and Priorities Committee dated May 18, 2016, be received.
CARRIED

MOTION 6: Moved by H. d'Entremont, seconded by B. Hatt that the Report of the Planning and Priorities Committee dated May 13, 2016, be received.
CARRIED

MOTION 7: Moved by H. d'Entremont, seconded by M. Tuncali that Senate grant approval of the Stage 1 Media Studies Program Proposal as outlined in the attached document.
CARRIED

MOTION 8: Moved by H. d'Entremont, seconded by M. Tuncali that Senate grant approval of the Stage 2 Nipissing University-Canadore College SWLF-SSW Collaborative Program Proposal as outlined in the attached document.
CARRIED

UNDERGRADUATE STUDIES COMMITTEE

MOTION 9: Moved by M. Tuncali, seconded by M. Owens that the Annual Report of the Undergraduate Studies Committee, dated May 19, 2016 be received.
CARRIED

STUDENT APPEALS COMMITTEE

MOTION 10: Moved by J. Graham, seconded by A. Armenakyan that the Annual Report of the Student Appeals Committee, dated May 10, 2016 be received.
CARRIED

LIBRARY ADVISORY SUBCOMMITTEE

MOTION 11: That the Annual Report of the Library Advisory Subcommittee, dated May 9, 2016 be received.
CARRIED

GRADUATE STUDIES COUNCIL

MOTION 12: Moved by H. d'Entremont, seconded by L. Frost that the Annual Report of the Graduate Studies Council dated May 10, 2016 be received.
CARRIED

MOTION 13: Moved by H. d'Entremont, seconded by L. Frost that the Report of the Graduate Studies Council dated May 5, 2016 be received.
CARRIED

MOTION 14: Moved by H. d'Entremont, seconded by L. Frost that the degree requirements for the MSc in Kinesiology read as follows:
To graduate with a Master of Science in Kinesiology degree, students must:
a. satisfy all stated requirements for the degree;
b. complete the specified courses, with a minimum overall average of 70%, and a minimum grade of 70% in each course after no more than one attempt.
CARRIED

MOTION 15: Moved by H. d'Entremont, seconded by L. Frost that the Doctoral Dissertation Process be accepted as per the attachment.
CARRIED
ABSTENTION - 1

RESEARCH COUNCIL

MOTION 16: Moved by H. d'Entremont, seconded by M. Tuncali that the Annual Report of the Research Council, dated May 18, 2016 be received.
Senator Gendron advised that he has been a member of the Research Council for two years and asked that it be noted in the minutes that the Strategic Research Plan be developed.
The PVPAR acknowledged that the Strategic Research Plan will be revised and updated.
CARRIED

BY-LAWS AND ELECTIONS SUBCOMMITTEE

MOTION 17: Moved by J. McIntosh, seconded by K. McCullough that the Annual Report of the By-Laws and Elections Subcommittee dated May 13, 2016 be received.
It was asked to be noted that the Senate Survey results will be shared at the September 2016 Senate Exec. meeting.
CARRIED

HONORARY DEGREES SUBCOMMITTEE

MOTION 18: Moved by M. DeGagné, seconded by M. Owens that the Annual Report of the Honorary Degrees Subcommittee, dated May 20, 2016 be received.
CARRIED

ELECTIONS

- Elect three tenured faculty members, one from each Faculty to serve on the search committee for the Vice-President, Finance and Administration.

ACCLAIMED – K. McCullough (Applied & Professional Studies)

ELECTED – P. Nosko (Arts & Science)

ACCLAIMED – L. Frost (Education)

- Elect one Senator to serve as Speaker of Senate for a two-year term effective July 1, 2016.

ACCLAIMED – B. Hatt (Education)

- Elect one Senator to serve as Deputy Speaker of Senate for a two-year term effective July 1, 2016.

ACCLAIMED – R. Vernescu (Applied & Professional Studies)

- Elect one Senator to serve on the Board of Governors for a one-year term commencing July 1, 2016

ACCLAIMED – B. Hatt (Education)

- Elect one Senator to serve on the Board of Governors for a three-year term commencing July 1, 2016

ACCLAIMED – N. Kozuskanich (Arts & Science)

- Elect one faculty to serve on the Special Governance Commission

ACCLAIMED – D. Borman (Arts & Science)

- Elections for Senate Committees

Planning & Priorities Committee – Faculty Senators (4)

ELECTED – A. Armenakyan (Applied & Professional Studies)

ELECTED – K. Srigley & D. Walters (Arts & Science)

ACCLAIMED – B. Hatt (Education)

Planning & Priorities Committee – Faculty non-Senators (4)

ACCLAIMED – A. Wagner (Applied & Professional Studies)

ELECTED – A. James & R. Mirza (Arts & Science)

ACCLAIMED - C. Hachkowski (Education)

Planning & Priorities Committee – Faculty Senator Regional Rep. (1)

ACCLAIMED – R. Vernescu (Applied & Professional Studies)

Research Council - Faculty Senators**ACCLAIMED – A. Erfani & D. Walters (Arts & Science)**Research Council - Faculty non-Senators**ACCLAIMED – J. Carre, A. James, M. Jha & V. Valov (Arts & Science)**REPORTS FROM OTHER BODIESBoard of Governors

Board Chair, Marianne Berube, advised that the Board of Governors Annual Meeting was held on May 5th. She announced that she will Chair the Board Executive Committee. Gord Durnan will act as Vice-Chair and Tom Palangio will act as Vice-Chair Pro Tem. She was pleased to advise that the projected current year deficit will be lower than anticipated. The Chair also advised that a review of the Board By-Laws is scheduled for the fall, and the Advancement Committee will be establishing a new Fundraising and Community Relations Committee. The Chair also reminded of the importance of participating on Board committees.

Senate Representative to the Board of Governors, Robin Gendron advised that correspondence sent to the Board by David Tabachnick on behalf of Senate will be responded to once a legal opinion on this matter has been obtained. Senator Gendron also wished to thank Senators for participating in the President's Review Survey. The results of the survey will be presented to the Board at the June meeting. He also advised that the motion introduced requesting that the Board commit to ensure that all Board members receive all communications was defeated.

Council of Ontario Universities (Academic Colleague)

Dan Walters provided a report from the COU Academic Colleagues meeting that he recently attended. He advised that the Federal government is currently reviewing proposals for possible additional capital funding. A presentation made by COU President, David Lindsay, with the message that universities need to do a better job of promoting themselves and preparing students for life was well received. Senator Walters advised that he would be stepping down as the COU Academic Colleague. Senator Saari nominated Senator Walters as the COU Academic Colleague Alternate for a three-year term commencing July 1, 2016. Senator Tuncali nominated Dr. Gillian McCann as the Academic Colleague for a three-year term commencing July 1, 2016. The Senate Secretary will contact Dr. McCann to see if she accepts the nomination.

NEW BUSINESS

MOTION 19: Moved by J. Graham, seconded by M. Tuncali that Senate consider receipt of the Graduation Applicants dated May 26, 2016.
CARRIED

MOTION 20: Moved by J. Graham, seconded by M. Tuncali that Senate receive the Report of Graduation Applicants dated May 26, 2016.
CARRIED

MOTION 21: Moved by J. Graham, seconded by B. Hatt that Senate grant approval to graduate to the students listed on the Report of Grad Applicants dated May 26, 2016.
CARRIED

ANNOUNCEMENTS

The President was pleased to advise that an honorary degree will be awarded to Ms. Debra Lynne Brown, the original choreographer for Cirque du Soleil, at the Brantford convocation ceremony on June 7th. Dr. Dawn Memee Lavell-Havard, President of the Native Women’s Associate of Canada, and Mr. Jerome Berthelette, Assistant Auditor General with the Office of the Auditor General of Canada, will receive honorary degrees in North Bay on June 9th. Dr. Paul Cook, recently installed as Chancellor and bestowed an honorary degree, will deliver the convocation address. The President asked that the names of potential honorary degree nominees be submitted for consideration. He reminded that nominees can be local from the Nipissing community as well as national or international individuals that have contributed to or have a connection with the university. The President encouraged everyone to attend the convocation ceremonies.

The Dean of the Faculty of Arts and Science wished everyone a productive summer.

Senator Andrews introduced the new Student Union Executive: Markus Hawco, VP Finance; Brittaney Kent, VP Communications and Dave Ratcliffe, VP Services. Jordan Dempster, VP Governance and Legal Affairs was unable to attend. Senator Andrews advised that that they were currently moving into their new offices and that the keys to The Wall would be handed over to Canadore College next week. An open house will be held at a future date. An upcoming initiative will be a softball tournament to raise funds for Shinerama. Faculty and staff were encouraged to participate by putting in a team.

ADJOURNMENT

Senate was adjourned at 12:05 p.m.

.....
M. DeGagné (Chair)

.....
S. Landriault (Senate Recording Secretary)

Doctoral Dissertation Defence Process, Schulich School of Education

- When the Dissertation Supervisor and Supervisory Committee members deem the dissertation ready for defence, the Supervisor proposes a dissertation defence date, and communicates this date to the Graduate Studies Secretary.
- The Graduate Studies Secretary subsequently submits the Doctoral Dissertation Defence form for approval by the Chair of Graduate Studies in Education at least eight weeks before the proposed dissertation defence date.
- A student has the right to proceed to examination without the approval of the Supervisory Committee if the student signs a written statement to that effect.

The Doctoral Dissertation Examination Committee

The Doctoral Dissertation Examination Committee will consist of:

- The Provost/ VP Academic and Research, or designate, who shall be the Doctoral Dissertation Committee Chair (non-voting)
- The Supervisory Committee members
- The Internal Examiner who is not a member of the Supervisory Committee
- The External Examiner, who shall be external to Nipissing University, normally a faculty member from another university and must be arm's length (see below for a definition of "arm's-length")

Arm's Length (with thanks to the University of Western Ontario)

Relationships that might appear to have a conflict of interest include:

The involvement of an Examiner with the Candidate, Supervisor or Committee members in a personal capacity, such as:

- A spouse or partner
- A close family member
- A business partner
- Having previous or current employment, or in negotiations relating to future employment

The involvement of an Examiner with the Candidate, Supervisor or Committee members in a professional capacity, such as:

- A current or past research partner
- A thesis or dissertation supervisor
- A thesis or dissertation student
- Having previous or current employment, or in negotiations relating to future employment

This list, while not exhaustive, illustrates the nature of potential conflicts to be avoided. The Candidate's program must take reasonable steps to avoid recommending an Examiner whose relationship with the Candidate or Supervisor could be seen as jeopardizing an impartial judgment on the thesis. Best practices include reviewing the potential Examiner's CV and conducting a literature search on potential Examiner's publications. It is recommended that Supervisors and programs avoid multiple uses of the same Examiners.

Timelines

At least eight weeks prior to the anticipated dissertation defence date:

- The Supervisor(s) will provide the Chair of GSE with the names of two potential External and two potential Internal Examiners, using the appropriate forms. (links)
- The VPAR or designate will work with the Chair in collaboration with the Supervisor to select the External and Internal Examiners. (When the GSE Chair is also the Supervisor, the Dean will select the External Examiner).
- The Graduate Studies Secretary will contact the External and Internal Examiners to confirm availability and make the necessary arrangements.
- The Candidate will submit a final copy of the dissertation to the Graduate Studies Secretary. The dissertation must conform to appropriate formatting guidelines (APA style) and can be written in either chapter or article format. The dissertation must contain a copy of all Research Ethics Board approvals in the Appendix.
- Digital copies of the dissertation will be provided to the Committee.

At least seven weeks prior to the dissertation defence date:

- The Graduate Studies Secretary will ensure that the External and Internal Examiners receive the dissertation.

At least two weeks prior to the dissertation defence date:

- The External and Internal Examiners will submit their reports to the Graduate Studies Secretary. The results of the reports will be shared with the Supervisor(s) and Committee members. The Supervisor(s) may also then share the appropriate sections with the Candidate prior to the defence.
- If either report says the dissertation is “unacceptable” the defence will be postponed. If either report says the dissertation must be revised “in whole, or in part, to the satisfaction of the reader/ examiner” or it is “accepted with minor revisions,” the Supervisor and Examination Committee members will decide if the defence should proceed as scheduled. The Supervisor, after consulting with the members of the Supervisory Committee, must contact the GSE Chair and Graduate Studies Secretary indicating whether they are in support of proceeding.
- If the reports indicate that the dissertation defence can proceed, the Graduate Studies Secretary will notify the Nipissing University community of the upcoming dissertation defence.

- The Graduate Studies Secretary will provide the Doctoral Dissertation Committee Chair with a copy of the dissertation and other relevant paperwork.

The Dissertation Defence

Normally, the examination will be up to 3 hours in length.

Format:

Examination:

- The Chair explains the sequence of events to the Candidate and the audience.
- The Candidate gives a presentation of 30-45 minutes in length.
- The Committee questioning shall be comprised of two to three rounds of questions, which can include appropriate follow-up questions. Each committee member will have up to 10 minutes for each round of questioning, at the discretion of the Chair. Committee members may decline to ask questions at any point in this process if they are satisfied with the responses of the Candidate. Note that the Supervisor, as a member of the Examination Committee, takes part in the rounds of questioning. In the event of Co-Supervision, the two Co-Supervisors should decide in advance who will ask each question. The 10-minute allotment per question will still be followed.
- The Chair will then open the floor to the public for questions.
- The Chair will indicate the end of the question period.
- The Candidate may make a brief final statement at the conclusion of the question period.
- The Candidate and audience will then be asked to leave the room and the Committee will discuss the results of the dissertation defence *in camera*.

Deliberation:

- The Chair will note the decision of the Committee and any recommendations that are made.
- The outcome of the dissertation examination will be decided by a majority vote of the Examining Committee. In the event of Co-Supervisors, they will have one vote.
- The outcome of a dissertation examination will be one of the following:
 - Unconditional Pass (the dissertation is accepted as submitted).
 - Conditional Pass (accepted with specific revisions, with a deadline set for receipt of revisions - normally within two months)
 - Fail, with a provision to resubmit for another examination
 - Fail

- All members of the Doctoral Dissertation Examination Committee, including the Chair, and excluding the Supervisor (see below), must sign the Doctoral Dissertation Defence form.
- The Candidate will then be invited back into the room and informed of the result.
- The Candidate must make all required changes to the dissertation.
- Upon completion of required changes, the Supervisor will notify the Chair and the Graduate Studies Secretary. The Candidate will submit the final copy to the Graduate Studies Secretary.
- The Candidate will also submit a copy of the Research Ethics Final Report as well as a copy of his/her CV to the Graduate Studies Secretary.
- When the Candidate has submitted the final version of the dissertation to the School of Graduate Studies, inclusive of any requested changes, the Supervisor(s) will sign the Doctoral Dissertation Defence form.
- Once the final dissertation has been approved, the Candidate must follow the final submission process [\(link\)](#). Submission should occur within one month of the dissertation defence, unless otherwise specified.

Note: Please refer to the School of Graduate Studies' guidelines regarding dissertation binding. Students are responsible for the cost of printing and binding the dissertation.

NIPISSING UNIVERSITY
REPORT OF THE SENATE EXECUTIVE COMMITTEE

August 16, 2016

There was an electronic meeting of the Senate Executive meeting on Tuesday, August 16, 2016.

Members participating: M. DeGagné (chair), H. d'Entremont, B. Hatt, L. Frost, R. Vernescu, C. Richardson,
M. Tuncali, R. Vanderlee & J. Andrews

Recording Secretary: S. Landriault

The purpose of the meeting was to approve the graduates listed on the Report from the Office of the Registrar dated August 15, 2016.

The following motions were unanimously passed:

MOTION 1: Moved by B. Hatt, seconded by L. Frost that Senate Executive, acting on behalf of Senate, consider receipt of the attached Report of Graduation Applicants dated August 15, 2016.

MOTION 2: Moved by B. Hatt, seconded by L. Frost that Senate Executive, acting on behalf of Senate, receive the Report of Graduation Applicants dated August 15, 2016.
CARRIED

MOTION 2: Moved by B. Hatt, seconded by L. Frost that the approval to graduate be granted to the students listed in the Report of Graduation Applicants dated August 15, 2016.
CARRIED

Respectfully submitted,

Original signed by:

M. DeGagné, Chair
Senate Executive Committee

MOTION 1: That the Report of the Senate Executive Committee dated August 16, 2016 be received.

NIPISSING UNIVERSITY
SENATE EXECUTIVE COMMITTEE

September 1, 2016

There was a meeting of the Senate Executive Committee on Thursday, September 1, 2016.

Members present: M. DeGagne (Chair), C. Richardson, M. Tuncali, R. Vanderlee, R. Vernescu, L. Frost

Guest: J. McAuliffe

Regrets: H. d'Entremont, B. Hatt, J. Andrews

Recording Secretary: S. Landriault

The purpose of this meeting was to set the agenda for the September 9, 2016 Senate meeting.

The Chair welcomed everyone to the first Senate Executive meeting of the academic year.

There was a discussion regarding changes to the ex officio voting members of Senate. This matter will be referred to the next By-laws and Elections Subcommittee meeting.

The election of three tenured faculty members, one from each faculty, to be elected by Senate to serve on the Committee for the Search/Appointment/Reappointment of the President and Vice-Chancellor was discussed.

Senate Executive was advised that there is one vacant APS faculty Senate position, as well as two vacant CASBU and two vacant Limited-term Senate positions. A request for nominations will be referred to the next By-laws and Elections Subcommittee meeting. It was also advised that there are several vacancies on the Senate Committees and Subcommittees. This matter will also be referred to the next By-laws and Elections Subcommittee meeting.

An e-mail received from Dr. David Borman regarding the Senate Ad Hoc Committee to Review Breadth Requirements was discussed. This matter will be brought forward by the Speaker under Other Business at the September 9 Senate meeting.

Senate Executive was advised that Dr. Gillian McCann had agreed to represent Nipissing University as the COU Academic Colleague for a three-year term. As well, it was announced that Ms. Nancy Allaire will be the new Aboriginal Council on Education Senate representative.

Respectfully submitted,

Original signed by:

M. DeGagne, Chair
Senate Executive Committee

MOTION 1: That the Report of the Senate Executive dated September 1, 2016 be received.

**Report of the
Undergraduate Studies Committee**

June 2, 2016

The meeting of the **Undergraduate Studies Committee** was held on Thursday, June 2, 2016, at 2:00 pm in F214. The following members attended:

Murat Tuncali
Jamie Graham
Roxana Vernescu
Jordan Dempster

Rick Vanderlee
Daniel Jarvis
Anne Wagner

Carole Richardson
Tony Parkes
Sydney Lamorea

Jane Hughes, Recording Secretary

Absent with Regrets: Reehan Mirza

Guests: Crystal Pigeau, Rebecca Roome-Rancourt

Subcommittee Report:

Undergraduate Standing and Petitions Subcommittee

The Report of the Undergraduate Standing and Petitions Subcommittee dated: May 19, 2016, was received.

The Undergraduate Studies Committee received and discussed changes from the Faculty of Applied & Professional Studies, Schulich School of Education and an Advanced Standing Policy. The outcomes of those discussions are reflected in the recommendations to Senate contained in the motions below. Supporting material is attached as indicated in the motions.

Respectfully submitted,



Dr. Murat Tuncali
Dean, Faculty of Arts & Science

MOTION 1: That Senate receive the Report of the Undergraduate Studies Committee, dated June 2, 2016.

1. FACULTY OF APPLIED & PROFESSIONAL STUDIES

School of Business

MOTION 2: That Senate approve that the statement requiring students to achieve a minimum of 60% in each course be removed from the requirements for the Certificate in Human Resources Management.

2. SCHULICH SCHOOL OF EDUCATION

Bachelor of Physical and Health Education

MOTION 3: That Senate approve that PHED 1206 Systemic Approach to Functional Human Anatomy I be offered with 3 hours of lecture and 1 hour of lab.

MOTION 4: That Senate approve that PHED 2217 Systematic Approach to Integrated Human Physiology be offered with 3 hours of lecture and 1 hour of lab.

Non-Substantive Change for Information Only:

That “This course will be delivered in French” be added to the course description of EDUC 4702 Teaching in French Immersion.

3. ADVANCED STANDING POLICY

Child & Youth Care Diploma Graduates

MOTION 5: That Senate approve that the Advanced Standing Credit Change for Child & Youth Care Diploma Graduates be approved.

SUPPORTING DOCUMENTATION

**Report of the
Undergraduate Standing & Petitions Subcommittee**

May 19, 2016

There were meetings of the UNDERGRADUATE STANDING AND PETITIONS Subcommittee on May 19, 2016.

ATTENDANCE: Jamie Graham, Carole Richardson, Murat Tuncali (for Pavlina Radia), Richard Wenghofer, Karey McCullough, Nancy Maynes, Sydney Lamorea

ABSENT WITH REGRETS: Pavlina Radia, Rick Vanderlee

GUESTS: Rebecca Roome-Rancourt, Crystal Pigeau, Ken McLellan

1. Petitions Heard: 13

	APPROVED	DENIED
Admission/Readmission	1	0
Late Registration	0	0
Late Withdrawal	4	1
Degree Requirements Waived/Altered	3	3
Other	1	0

Respectfully Submitted,

A handwritten signature in cursive script that reads 'Jamie Graham'.

Jamie Graham, Chair
Undergraduate Standing and Petitions Subcommittee

MOTION 1: That the Report of the Undergraduate Standing and Petitions Subcommittee dated May 19, 2016, be received.

FACULTY OF APPLIED & PROFESSIONAL STUDIES**School of Business**

MOTION 2: That the Undergraduate Studies Committee recommend to Senate that the statement requiring students to achieve a minimum of 60% in each course be removed from the requirements for the Certificate in Human Resources Management.

Rationale: The purpose of this motion is remove a restriction that was erroneously applied to the Certificate in Human Resources Management and make it consistent with other certificates offered through the School of Business.

SCHULICH SCHOOL OF EDUCATION**Bachelor of Physical and Health Education****Date: March 18, 2016****To: Undergraduate Studies Committee****From: Schulich School of Education Faculty Council****Approved at the April 22, 2016 Faculty Council**

MOTION 3: That the Undergraduate Studies Committee recommend to Senate that PHED 1206 Systemic Approach to Functional Human Anatomy I be offered with 3 hours of lecture and 1 hour of lab (see current course description below).

PHED 1206 Systemic Approach to Functional Human Anatomy I**Antirequisites:**

PHED 2216

Restrictions:

Restricted to students enrolled in the Bachelor of Physical and Health Education program.

Hours:

Two hours of lecture and two hours of laboratory work per week for one term. Change to: Three hours of lecture and 1 hour of laboratory work per week for one term.

Credits:

3

Description:

Students study the gross anatomy of the human body, including the musculoskeletal and nervous systems. Students apply examples of exercise and activities of daily living to understand the integration of form and function within and between the systems.

MOTION 4: That the Undergraduate Studies Committee recommend to Senate that PHED 2217 Systemic Approach to Integrated Human Physiology be offered with 3 hours of lecture and 1 hour of lab (see current course description below).

PHED 2217 Systemic Approach to Integrated Human Physiology**Prerequisites:**

PHED 1017

Restrictions:

Restricted to students enrolled in the Bachelor of Physical and Health Education program.

Hours:

Two hours of lecture and two hours of tutorial per week for one term. Change to: Three hours of lecture and 1 hour of laboratory work per week for one term.

Credits:

3

Description:

Students study the major human physiological systems, through examples related to work, exercise, and other health-related topics. Students focus on how the body's homeostasis is maintained by the musculoskeletal, cardiovascular, respiratory, nervous, endocrine, digestive, reproductive, and urinary systems.

Non-Substantive Change for Information Only:

That “This course will be delivered in French” be added to the course description of EDUC 4702 Teaching in French Immersion:

EDUC 4702 Teaching in French Immersion**Hours:**

36

Credits:

3

Description:

Teacher candidates develop the knowledge and skills necessary to teach in French immersion K-12; in particular, how to teach language in content classes and content through a second language. Candidates develop an understanding of teaching in immersion and have an opportunity to maintain their French skills but will not, as a result of this course, receive an OCT qualification to teach FSL. **This course will be delivered in French.**

**Proposal for Advanced Standing Credit Change
Child & Youth Care Diploma Graduates
(formerly Child & Youth Worker)**

MOTION 5: That the Undergraduate Studies Committee recommend to Senate that the Advanced Standing Credit Change for Child & Youth Care Diploma Graduates be approved.

Proposal

That applicants who have graduated from the three year Child & Youth Care diploma at an Ontario College of Applied Arts and Technology, with an overall GPA of 3.0 or higher, and are pursuing a four-year Bachelor of Arts in Child and Family Studies, be eligible for advanced standing credit to a maximum of 60 credits.

That applicants who have graduated from the three year Child & Youth Care diploma at an Ontario College of Applied Arts and Technology, with an overall GPA of 3.0 or higher, and are pursuing a three-year Bachelor of Arts in Child and Family Studies, be eligible for advanced standing credit to a maximum of 45 credits.

Rationale

Currently, graduates of the three year Child & Youth Care diploma program are eligible for up to 30 credits of advanced standing, the same amount of credit as many two year programs. Given the length of the program, as well as the affinity with Child and Family Studies, additional credit is warranted and will make Nipissing University more attractive to those choosing to pursue a degree after completion of the diploma.

Submitted by: Rebecca Roome-Rancourt
Assistant Registrar, Admissions

Date: May 18, 2016

Supporting e-mails for the above Proposal:

----- Forwarded message -----

From: **Anne Wagner** <annew@nipissingu.ca>

Date: Thu, May 19, 2016 at 10:32 AM

Subject: Re: Additional Advanced Standing Credit - Child & Youth Care Graduates

To: Rebecca Roome-Rancourt <rebeccar@nipissingu.ca>

Cc: Tom Waldock <tomw@nipissingu.ca>, Meghan Venasse <meghanv@nipissingu.ca>, Heather Brown <heatherb@nipissingu.ca>, Jamie Graham <jamiieg@nipissingu.ca>, Rick Vanderlee <rickv@nipissingu.ca>

Hi Rebecca.

Thank you for raising this issue for further consideration. I support the proposal as drafted.

Please let me know if I need to do anything to facilitate the process.

Anne

Sent from my iPhone

On May 19, 2016, at 10:19 AM, Rebecca Roome-Rancourt <rebeccar@nipissingu.ca> wrote:

Hello Anne & Tom,

Some time ago I had been working with Roxana to increase the amount of advanced standing credit we are giving to Child & Youth Care diploma graduates (formerly Child & Youth Worker) entering the CHFS program. This was put on hold until we received confirmation that the CHFS program would be going ahead at the North Bay campus.

Attached is a draft of the proposal for you to review. Please let me know if you have any questions or concerns. Once we finalize the proposal, it will need to go to USC before going to Senate.

Thank you,

Rebecca

Rebecca Roome-Rancourt
Assistant Registrar, Admissions
Nipissing University
(705)474-3450, ext. 4292

Nipissing receives "A" grades in Globe & Mail survey for
Quality of Education, Student-Faculty Interaction,
Class Size, Campus Atmosphere and Residence!
<CYW Motion for AS Change May 2016.docx>

----- Forwarded message -----

From: **Thomas Waldock** <tomw@nipissingu.ca>

Date: Thu, May 19, 2016 at 11:39 AM

Subject: Re: Additional Advanced Standing Credit - Child & Youth Care Graduates

To: Rebecca Roome-Rancourt <rebeccar@nipissingu.ca>

Cc: Anne Wagner <annew@nipissingu.ca>, Meghan Venasse <meghanv@nipissingu.ca>, Heather Brown <heatherb@nipissingu.ca>, Jamie Graham <jamiieg@nipissingu.ca>, Rick Vanderlee <rickv@nipissingu.ca>

Thanks Rebecca,

This looks fine.

Best,
Tom